

**IET, INC.**  
***Quality Engineer Position Description***  
***(Contract / Temporary Position)***

---

Plans and directs activities concerned with development, application, and maintenance of quality standards for industrial processes, materials, and products in accordance with customer and division quality requirements, while maintaining production flow by performing the following duties.

**Job Duties**

- Create, implement and maintain quality standards for manufacturing processes.
- Participate in the APQP process: develop and maintain PFMEAs, Control Plans, Process Flow Diagrams, work instructions and related documentation.
- Monitor SPC data and other quality trends to prevent or reduce defects, coordinate containment activities, determine problem causes, and initiate interim and permanent corrective actions.
- Devise sampling procedures and design and develop forms and instructions for recording, evaluating, and reporting quality and reliability data.
- Maintain, audit and support Quality Management Systems.
- Interact with customers and suppliers and assist in the review of customer and supplier complaints/8D's.
- Develop and initiate standards and methods for inspection, testing, and evaluation.
- Develops and implements methods and procedures for disposition of discrepant material and devises methods to assess cost and responsibility.
- Provide recommendations to improve procedures that apply to quality and other functions.
- Review plans for overall defect-reduction programs, monitors their effectiveness, and implements appropriate adjustments.

**Qualifications**

- Candidates must be legally eligible to work in the United States.
- Candidates should possess a two-year or four-year degree, preferably with a manufacturing, engineering, or business focus; or one to two years related experience and/or training.
- Clients are located throughout the US and internationally, candidates must be willing to travel frequently.
- Full-time candidates must be willing to relocate to Toledo, OH or surrounding area.
- Must possess strong oral and written communication skills.
  - Ability to effectively present information and convey ideas to groups.
- Ability to define problems, establish facts, and draw valid conclusions.
- Must be proficient with MS Office.

*IET, Inc. is an equal opportunity employer and will consider all applicants equally without regard to their race, sex, age, color, religion, national origin, veteran status, pregnancy, sexual orientation, gender identity, disability, genetic information, or any other category protected by federal, state or local law.*

